

**TOWN OF FRANCESTOWN**  
OFFICE OF SELECTMEN  
27 MAIN STREET • P.O. BOX 5  
FRANCESTOWN, NEW HAMPSHIRE 03043-0005  
**BOARD OF SELECTMEN MEETING MINUTES**

**September 29, 2014**

Selectmen Present: Chair Abigail Arnold, Betsy Hardwick, and Scott Carbee

Staff Present: Town Administrator Michael Branley and Police Chief Stephen Bell

Also present: Lisa Stewart, Jan Hicks, and Tom Anderson

**CALL TO ORDER:** Abigail called the meeting to order at 6:30 p.m.

**Appointments**

1. Police Chief Stephen Bell – Steve stated there were some break-ins in the area of Dennison Pond Road so he is directing more patrols in the area. Steve said he spoke to the US Attorney's Office regarding the funds Mr. Anderson mentioned and Steve was informed we are not eligible. Abigail stated with Wendy's resignation we are working on getting a replacement however in the meantime the department needs to continue the weekly reports on time and Steve agreed they would. The Board and Steve discussed what sorts of incidents should be reported to the Board or the Town Administrator. Abigail asked about the Department's protocols during dangerous incidents and he said when necessary the road could be closed to traffic for safety or residences could be evacuated. Abigail asked about the firearms the department carries and Steve discussed some of them. Steve stated down the road he is looking at trading in some of our older firearms that are getting outdated to purchase new rifles. Betsy asked and Steve responded that he is working on getting the triangle for Oak Hill Road and Main Street repaired. Tom asked why we were not eligible to receive the forfeiture funds and Steve stated because we were not set up to be eligible. Steve stated he is working with the US Attorney's Office to get the department eligible. Tom stated Steve had previously mentioned an identity theft matter and Steve stated Francestown is not currently working on an investigation for this.

**Items to Sign**

1. Payables Manifest for 9/29/14
2. Payroll Manifest for 9/29/14
3. The Board approved signing the appointment of Kim Dalley as Deputy Treasurer
4. Building Permit for Map 2 Lot 24-4
5. Minutes for September 15, 2014

BoS Minutes  
9/29/14

6. Revised MS 1 because some properties were reported under the wrong category of restrictive conservation easement

### **New Business**

1. Abigail stated Wendy is gone and to assist Michael out Betsy offered to help out with the meeting minutes.
2. Betsy stated Paul Marshall asked about fixing a narrow portion of the Class VI portion King Hill Road and the Board agreed to authorize it.
3. Abigail stated Donna Noonan came in earlier and asked about closing Main Street for Halloween from 6 – 8 p.m. on 10/31, with trick or treating from 6 – 7:30, and the Board agreed.
4. Scott stated he spoke to Mike painting the front of the Town Hall and it looks like the painting is just about finished. Scott stated the project came out nice.
5. The Board agreed that the location for the plaque recognizing the Mooseplate Grant that helped pay for the restoration of the Town Clock is fine as indicated by the stake placed near the Old Meeting House. There was some discussion about a possible program or celebration regarding the clock repairs. It was agreed it would be good to try to plan something for the 11<sup>th</sup> to coincide with the Heritage Commission event.

### **Correspondence**

1. Police Department's report for the week ending 9/25
2. Final Report from the Thulander Building Advisory Committee – the Board agreed to review it and Mike stated the Board needs to decide if they want to adopt the recommendations
3. Weekly Administrative Report
4. Summons from Superior Court regarding our FairPoint values for 2013
5. Email from Primex about rate setting hearings
6. Letter from HealthTrust regarding Francestown's share of \$17.1 million returned to members as a result of the BSR regulator proceeding
7. Report from Henry regarding the drainage issues at the Library
8. Copy of Michael's 2015 budget memo
9. Email from Ed Hunter asking the Board if they are okay with allowing him to approve building of a new home on a lot that contains an existing home with the condition of demolishing the existing home or transitioning it into an accessory use before a new certificate of occupancy is approved. The Board agreed they were okay with this as long as it is followed up on properly.
10. Fax from Brox informing the Town that they will be resurfacing Rt. 47 in Francestown the first week in October

### **Liaison Reports**

Scott outlined some changes the SAU is making to their budget process for this year.

## **Administrative Update**

Mike stated a Frankestown resident contacting him and wanted to know if the Town would accept a personal check from him as a deposit at the tax deeded auction on Wilson Hill Road instead of cash or a bank check and the Board agreed they were not comfortable with accepting personal checks.

Mike stated a resident contact him and was interested in holding a “meet the candidates” style political event on Town property. The Board agreed their preference would be for the Town Hall to be used for this event, agreed that the event could be advertised on the Town Common one week before the event, agreed that political signs could not be displayed on the Common, that the only expense for a political group based in Town would be a cleaning deposit, and that we would need a certificate of insurance from either the organization or the homeowner hosting the event.

Mike stated the final inspection on the new bridge on the 2<sup>nd</sup> NH Turnpike South is tomorrow.

Mike stated we received a quote for the new server from Allan Treadwell for \$6,250 and asked the Board if they wanted to get another quote. The Board agreed they would like to purchase the server through Allan without getting another price because he is the Town’s IT Consultant.

Mike said he is meeting with Keith Humphreys regarding the beach lease in October. He and the Fire Chief plan to attend a meeting in Peterborough about our ambulance service. He has been in touch with the Greenfield Administrator about perambulating the town line and they will get back to us.

## **Approval of Minutes**

The Board approved the September 22<sup>nd</sup> minutes as written

MOTION: Abigail made a motion to enter nonpublic session seconded by Scott pursuant to RSA 91-A:3, II (b)

Roll Call vote to enter nonpublic session:	Betsy Hardwick	Aye
	Scott Carbee	Aye
	Abigail Arnold	Aye

The meeting room was cleared and the Board entered nonpublic session at 7:30 p.m.

At 7:40 p.m. the Board returned to public session having decided to seal the minutes having voted by a vote of 2/3’s or greater of the members present to not disclose the minutes and decisions reached therein to the public, as divulgence of the information discussed likely would affect adversely the reputation of any person other than a member of the public body itself, until – in the opinion of a majority of the members – the aforesaid circumstances no longer apply.

**NEXT BOARD OF SELECTMEN MEETING:** October 13 at 6:30 p.m.

**ADJOURNMENT:** Abigail adjourned the meeting at 7:40 p.m.

Respectfully Submitted by Michael Branley

Approved on October 20, 2014

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Board of Selectmen Chair Abigail Arnold

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Selectman Scott S. Carbee

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Selectperson Betsy Hardwick